

# Town Manager's Office Town of Mansfield

Date: April 12, 2017  
Re: Town Manager's Report

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Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

## **Council Business**

- *Proposed FY 2017/18 Budget and CIP* – Next week, the Town Council will continue its review of the Proposed FY 2017/18 Budget and CIP. At 7:00 PM on Tuesday, April 18, I will conduct a public information session on the proposed budget; Councilors are certainly welcome to attend that session. The Council will also conduct budget workshops at 6:30 PM on April 19<sup>th</sup>, and 5:30 PM on April 20<sup>th</sup>.
- *UConn Stafford Road Agricultural Land Restoration* – Please see item #10 in your meeting packet regarding concerns some of our citizens had raised over land clearing on UCONN property off of Stafford Road. In summary, as a condition to the permit to construct its North Hillside Road Extension project (Discovery Drive), UCONN is required to restore a little over 34 acres of prime farmland on its property near the Depot Campus and Spring Manor Farm. The land clearing is part of the farmland restoration project.
- *UConn Student Enrollment* – At its April 11<sup>th</sup> meeting, the Town-University Relations Committee briefly discussed UCONN student enrollment on the Storrs campus. UCONN's Director of Enrollment will make a presentation to the Town Council regarding UCONN student enrollment on the Storrs campus; staff will coordinate a date for the presentation.
- *Resignation of Town Manager* – As the Town Council knows, earlier this year I applied for the Town Manager's position in West Hartford, Connecticut. West Hartford has extended a conditional offer of employment to me, which I have decided to accept pending the West Hartford Town Council's approval of my employment agreement. My last working day in Mansfield will be in early July and I will start in West Hartford on July 31<sup>st</sup>. This is a bittersweet decision for me, as I am enormously proud of the team we have built and the progress we have made over the past several years to strengthen the Town's financial position (despite the Great Recession), preserve farmland and open space, build Storrs Center, improve our infrastructure, protect the quality of life in our neighborhoods, and various other accomplishments. Furthermore, Mansfield has been home for me and my family for the past 17 years, and we truly love the people here. But, as Connecticut's premier suburb and local government organization, West Hartford offers its own set of strengths and challenges, and represents a tremendous professional growth opportunity for me as well as opportunities for my family. In my remaining time in Mansfield, I plan to assist the Town Council with preparing a transition plan and beginning the search to select a new Town Manager. There is also a short list of items that I plan to accomplish prior to my departure, such as the adoption of the FY 2017/18 Operating Budget and Capital Improvement Plan. At your next regular meeting (April 24<sup>th</sup>), I will present the Town Council with my official resignation letter as well as a set of objectives that I recommend we complete before I depart. It has been an honor to serve as Mansfield's Town Manager these past several years, and I value my professional relationship with all of you.

## **Departmental Reports**

- *Temporary Closure of Mansfield Community Center* – During an inspection to plan for future repairs, our code enforcement staff noted an issue with the structural integrity of a water main at the Mansfield Community Center and determined that an emergency repair was necessary. In the interest of safety, we have shut off the water to the Community Center until the emergency repair is complete. Without water for sanitary needs, the Community Center is closed to the public. We apologize for this inconvenience and

plan to make the repair and re-open the facility within the next few days. Members may call the MCC at 860-429-3015 or check the [website](#) at [www.MansfieldCT.gov/MCC](http://www.MansfieldCT.gov/MCC) for updates on the situation.

### **Upcoming Events**

- *Storrs Farmers Market* – Eat local all winter long! Storrs Farmers Market offers locally-grown vegetables, meats, cheeses, and more year-round. Storrs Winter Farmers Market is open once more in the Buchanan Auditorium of the Mansfield Public Library from 3:00 – 5:00 PM on April 22. Learn more at: [storrsfarmersmarket.org](http://storrsfarmersmarket.org).

### **Upcoming Meetings\***

- Regulatory Review Committee, April 13, 2017, 8:30 AM, Council Chamber, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, April 17, 2017, 6:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Committee on Committees, April 18, 2017, 6:30 PM, Town Clerk Vault, Audrey P. Beck Municipal Building
- Open Space Preservation Committee, April 18, 2017, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- **Public Information Session on the Manager's Proposed Budget**, April 18, 2017, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Cemetery Committee, April 19, 2017, 3:30 PM, Conference Room C, Audrey P. Beck Municipal Building
- **Special Town Council Meeting**, April 19, 2017, 6:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Conservation Commission, April 19, 2017, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, April 19, 2017, 8:30 AM, Council Chamber, Audrey P. Beck Municipal Building
- Ethics Board, April 20, 2017, 4:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- **Special Town Council Meeting**, April 20, 2017, 5:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Parks Advisory Committee, April 20, 2017, 6:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Personnel Committee, April 24, 2017, 5:45 PM, Conference Room B, Audrey P. Beck Municipal Building
- **Public Hearing on the Budget**, April 24, 2017, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Town Council, April 24, 2017, 7:00 PM, Council Chamber, Audrey P. Beck Municipal Building

*\*Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*